Applications will be accepted only for posted vacant positions Monday - Friday from 8:00 a.m. to 5:00 p.m. Applications must be fully completed to be considered. This includes indicating the specific position for which you are applying. If the applicant meets the minimum qualifications for the position, their application will be forwarded to the hiring supervisor for consideration of an interview. ALL POSITIONS WILL REMAIN OPEN FOR A MINIMUM OF THREE WORKING DAYS BEFORE BEING CLOSED. APPLICATIONS WILL BE ACCEPTED UP TO 5:00 P.M. OF CLOSING DATE.

**As part of the employment process, NEW EMPLOYEES WILL BE REQUIRED TO PROVIDE AN ORIGINAL SOCIAL SECURITY CARD AND VALID DRIVER’S LICENSE OR I.D. CARD. In the case of non-citizens, proof of employment authorization is required.**

NOTICE: Lakes Regional MHMR Center is a drug free workplace. BEFORE employment, all successful applicants will be required to take and pass a drug test, which detects the presence of several types of drugs.

It is also the policy of Lakes Regional MHMR Center that new employees and volunteers shall have a criminal records check and, when applicable, a Medicaid sanctions check to determine eligibility for employment or volunteer status. The barring of licensed persons from billing Medicaid will disqualify the applicant from employment/volunteer status. The barring of licensed persons from billing Medicaid will disqualify the applicant from employment/volunteer status. The barring of licensed persons from billing Medicaid will disqualify the applicant from employment/volunteer status. The barring of licensed persons from billing Medicaid will disqualify the applicant from employment/volunteer status. As will convictions of the following criminal offenses: criminal homicide; kidnapping and unlawful restraint; indecency with a child or continuous sexual abuse of a young child(ren); sexual assault; aggravated assault; injury to a child, elderly individual, or disabled individual; abandoning or endangering a child; aiding suicide; agreement to abduct from custody; sale or purchase of a child; arson; robbery; aggravated robbery; indecent exposure; improper relationship between educator and student; improper photography or visual recording; deadly conduct; aggravated sexual assault; terrorist threat; online solicitation of a minor; money laundering; Medicaid fraud; cruelty to animals; or a conviction under the laws of another state, federal law, or the Uniform Code of Military Justice for an offense containing elements that are substantially similar to the elements of an offense listed here. And, a conviction of any of the following during the five years before proposed employment or volunteer status: an assault punishable as a Class A misdemeanor or as a felony; burglary; theft punishable as a felony; misapplication of fiduciary property or property of a financial institution punishable as a Class A misdemeanor or as a felony; securing execution of a document by deception punishable as a Class A misdemeanor or felony; false identification as a peace officer; or disorderly conduct. Also, a conviction of an offense that the Center determines is a contraindication to employment or volunteer status. In addition, individuals with confirmed allegations of abuse or neglect, or who are listed as unemployable in the Employee Misconduct Registry or as revoked in the Nurse Aide Registry will not be eligible for employment or volunteer status.
Resumes and/or applications for employment will be accepted and retained on file for the general types of positions listed below for a period of one year. In the event that a specific position becomes available that matches the candidate’s qualifications, then that candidate will be contacted about their interest in being considered for that position. Applications for employment will be required to be considered for a specific available vacant position. Resumes/applications may be submitted to Human Resources at P.O. Box 747, Terrell, TX 75160 or faxed to (972) 388-2017.

**Position Types:**
- Psychiatrist
- Nurse Practitioner
- Registered Nurse
- Occupational, Physical, &/or Speech Therapists
- Licensed Mental Health Clinician (e.g., LPC, LCMSW, LMFT)
- Licensed Chemical Dependency Counselor (LCDC)
- Bachelor’s-level Mental Health Clinician
- Bachelor’s-level Mental Retardation Service Coordinator

**AVAILABLE POSITIONS BY SERVICE SITE:**

**ADMINISTRATION:**

**Terrell Area Positions:**

None available at this time.

**MENTAL HEALTH & BEHAVIORAL HEALTH SERVICES:**

**Bonham Area Positions:**

None available at this time.

**Greenville Area Positions:**

<table>
<thead>
<tr>
<th>POSITION: LVN III - Nurse III</th>
<th>POSITION #: 645</th>
<th>Working Title: Clinic Nurse</th>
</tr>
</thead>
<tbody>
<tr>
<td>Supervised by: MH Center Director</td>
<td>Directly Supervises: None</td>
<td>Position provides specialized nursing services in an outpatient psychiatric clinic. Responsibilities include procuring, monitoring, and administering medications; assessment of client mental and physical status; coordination of laboratory services;</td>
</tr>
</tbody>
</table>
medication and illness training; service documentation. Coordinates all medical service with Center Psychiatrist; checks medication orders for accuracy; and assists with medication trays. **Minimum Qualifications:** Requires High School diploma or GED with current Texas licensure as a LVN, plus five or more years experience as a LVN in a health care facility. Or, an Associate’s degree in nursing from an accredited college or university with current Texas licensure as a RN, plus two years experience as a RN in a health care facility. Or, a Bachelor’s degree in nursing from an accredited college or university, plus current Texas licensure as a RN with one year of work experience as a RN in a health care facility. Or, a Master’s degree in nursing from an accredited college or university, plus current Texas licensure as a RN. Must have valid Texas driver’s license and acceptable driving record, as well as personal automobile liability insurance as required by the state of Texas. **Preferred Qualifications:** RN with one or more years psychiatric nursing experience.

<table>
<thead>
<tr>
<th>Date Posted:</th>
<th>Salary: (12/07 - 19/04)</th>
<th>Location:</th>
<th>Hours:</th>
</tr>
</thead>
<tbody>
<tr>
<td>08/23/10</td>
<td>$2,796.53 - $3,933.81/Mo.</td>
<td>Greenville</td>
<td>100% FTE</td>
</tr>
<tr>
<td></td>
<td>DOQ</td>
<td>8:00 am - 5:00 pm, Mon - Fri</td>
<td></td>
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</tbody>
</table>

**Kaufman Area Positions:**

None available at this time.

**Mt. Pleasant Area Positions:**

**POSITION: Clinical Social Worker II**  
**POSITION #: 758**  
**Working Title: CSI QMHP**

**Supervised By:** CSI Team Coordinator  
**Directly Supervises:** None

Position serves on the Crisis Screening and Intake Team (CSI), which provides crisis intervention services to persons in the office, home, and community settings during regular office hours and after hours. The CSI will serve residents of Delta, Lamar, Hopkins, Franklin, Titus, Morris, and Camp Counties. Team members will rotate between three service sites in Paris, Sulphur Springs, and Mt. Pleasant, Texas. Responsibilities include provision of crisis intervention and various other direct client services to assist clients to access medical, social, educational, and other needed resources; performs intake assessments for newly admitted clients; provides follow-up services for up to 30 days to individuals who are not admitted for ongoing services within the Lakes MH Clinic; and documentation of client progress. Serves as member of after-hours crisis hotline rotation. Requires travel within the seven-county service area. **Minimum Qualifications:** Requires a Bachelor’s degree in counseling, social work, or psychology, or other qualified social, behavioral, or human service field. Must have a valid Texas driver’s license and an acceptable driving record, as well as personal automobile liability insurance as required by the state of Texas. **Preferred Qualifications:** Master’s degree in a qualified human services field; two years of related work experience in a mental health setting; knowledge of mental health service codes; working computer skills, including Microsoft Word; and bilingual skills (English/Spanish).
**Position:** Caseworker I  
**Position #:** 393  
**Working Title:** Family Partner & Family Group Facilitator

- **Supervised by:** MH Center Director
- **Directly Supervises:** None

Position provides peer mentoring, education, and support to the families of children who are receiving mental health services within service packages 2 or 3. Through routine, monthly Family Support Group services, this position will provide information and referral, informal support, and education services to families accessing the mental health services system. Through this process, the position will serve as a peer mentor, will advocate for the education of families, and will strive to build effective interaction between public agencies, youth/adolescents, families, and community. The position will provide information related to due process rights and resources to link with community support systems; aid in problem solving for effective interaction with public agencies; and support to parents in their achievement of personal goals that will improve the outcomes for their children. Some travel required. **Minimum Qualifications:** Requires eighth grade reading comprehension level as evidenced by score on the Adult Basic Learning Exam (ABLE), or one semester (12 semester hours) of accredited college work, plus six (6) months of work experience. Must be a family member to a child who has received or is currently receiving services from a child-serving agency for mental health related issues. Must have a valid Texas driver's license and an acceptable driving record, as well as personal automobile liability insurance as required by the state of Texas. **Preferred Qualifications:** Prefer candidate with High School diploma or GED, plus one or more years of experience providing advocacy, information, education, and support services to specialized populations; a thorough knowledge and understanding of the workings of the local mental health service system, and the various community resources involved in this system; strong interpersonal skills; ability to lead/facilitate non-clinical, therapeutic/educational groups; working computer skills including MS Word; and bilingual skills (English/Spanish).

**Date Posted:** 08/30/10  
**Salary:** (08/01) $10.62/Hr  
**Location:** Mt. Pleasant  
**Hours:** 10% FTE (4 Hrs/Wk) Variable

**Paris Area Positions:**

**Position:** Caseworker I  
**Position #:** 395  
**Working Title:** Family Partner & Family Group Facilitator

- **Supervised by:** MH Center Director
- **Directly Supervises:** None

Position provides peer mentoring, education, and support to the families of children who are receiving mental health services within service packages 2 or 3. Through
routine, monthly Family Support Group services, this position will provide information and referral, informal support, and education services to families accessing the mental health services system. Through this process, the position will serve as a peer mentor, will advocate for the education of families, and will strive to build effective interaction between public agencies, youth/adolescents, families, and community. The position will provide information related to due process rights and resources to link with community support systems; aid in problem solving for effective interaction with public agencies; and support to parents in their achievement of personal goals that will improve the outcomes for their children. Some travel required. **Minimum Qualifications:** Requires eighth grade reading comprehension level as evidenced by score on the Adult Basic Learning Exam (ABLE), or one semester (12 semester hours) of accredited college work, plus six (6) months of work experience. Must be a family member to a child who has received or is currently receiving services from a child-serving agency for mental health related issues. Must have a valid Texas driver’s license and an acceptable driving record, as well as personal automobile liability insurance as required by the state of Texas. **Preferred Qualifications:** Prefer candidate with High School diploma or GED, plus one or more years of experience providing advocacy, information, education, and support services to specialized populations; a thorough knowledge and understanding of the workings of the local mental health service system, and the various community resources involved in this system; strong interpersonal skills; ability to lead/facilitate non-clinical, therapeutic/educational groups; working computer skills including MS Word; and bilingual skills (English/Spanish).
automobile liability insurance as required by the state of Texas. **Preferred Qualifications:** Master’s degree in a qualified human services field; two years of related work experience in a mental health setting; knowledge of psychotropic medications and DSM IV; working computer skills including MS Word; and bilingual skills (English/Spanish).

<table>
<thead>
<tr>
<th>Date Posted</th>
<th>Salary: (14/01)</th>
<th>Location</th>
<th>Hours: 100% FTE</th>
</tr>
</thead>
<tbody>
<tr>
<td>06/07/10</td>
<td>$15.16/Hr; 2,628.91/Mo</td>
<td>Terrell</td>
<td>8:00 am - 5:00 pm, Mon - Fri; Flex</td>
</tr>
</tbody>
</table>

**INTTELLECTUAL & DEVELOPMENTAL DISABILITY SERVICES:**

**Corsicana Area Positions:**

None available at this time.

**Ennis Area Positions:**

None available at this time.

**Greenville Area Positions:**

None available at this time.

**Mt. Pleasant Area Positions:**

**POSITION:** Case Mgr III  **POSITION #:** 216  **Working Title:** HCS/GR Service Coord.

**Supervised by:** HCS Service Coordination Manager  
**Directly Supervises:** None  
Position provides assistance to persons with intellectual and developmental disabilities in the HCS & GR programs in accessing community-based services and resources. Responsibilities include assessment and verification of service coordination needs, service planning, referral, monitoring of service provision, advocacy for consumers, after-hours crisis services, and documentation of progress. Responsibilities involve frequent contact with consumers, family members, and HCS service providers. Extensive travel within the local service area is required. To accommodate consumer and family needs must be able to work a flexible schedule.  
**Minimum Qualifications:** Requires a Bachelor’s degree from an accredited college or university with a major in a qualified social, behavioral, or human services field, such as psychology, counseling, or social work. Must have a valid Texas driver’s license and an acceptable driving record, as well as personal automobile liability insurance as required by the state of Texas. **Preferred Qualifications:** One or more years of work experience serving persons with intellectual and developmental disabilities; working computer skills including MS Word; and bilingual skills (English/Spanish).

<table>
<thead>
<tr>
<th>Date Posted</th>
<th>Salary: (14/01)</th>
<th>Location</th>
<th>Hours: 100% FTE</th>
</tr>
</thead>
<tbody>
<tr>
<td>08/05/10</td>
<td>$15.16/Hr; 2,628.91/Mo</td>
<td>Mt. Pleasant</td>
<td>8:00 am - 5:00 pm, Mon - Fri; Flex</td>
</tr>
</tbody>
</table>
Paris Area Positions:
None available at this time.

Rockwall Area Positions:
None available at this time.

Royse City Area Positions:
None available at this time.

Sulphur Springs Area Positions:
None available at this time.

Terrell Area Positions:
None available at this time.

Waxahachie Area Positions:

<table>
<thead>
<tr>
<th>POSITION: MR Assist II</th>
<th>POSITION #: 444</th>
<th>Working Title: Lead Day Habilitation Trainer</th>
</tr>
</thead>
</table>

**Supervised by:** Director of Day Habilitation Services

**Directly Supervises:** None

Position is responsible for the day-to-day operation of the Day Habilitation program. Responsibilities include implementation and evaluation of therapeutic programs for individuals with intellectual and developmental disabilities, planning consumer activities, liaison with consumer family members, opening and closing of facilities, purchasing supplies, processing of service documentation for billing purposes, ensuring compliance with safety procedures, and facility and vehicle maintenance. Serves as a member of each consumer’s interdisciplinary team, and provides direct care services to include assistance and training with personal hygiene, food preparation and feeding, mobility and community access, recreation and leisure activities, and maintenance of basic health care needs. Position provides transportation services, and must be capable of driving 15-passenger van. **Minimum Qualifications:** High school diploma or GED, plus one year of related work experience. Must have a valid Texas driver’s license and an acceptable driving record, as well as personal automobile liability insurance as required by the state of Texas. **Preferred Qualifications:** One or more years of work experience in a vocational setting serving persons with developmental disabilities; and working computer skills including MS Word.
EARLY CHILDHOOD INTERVENTION SERVICES:

Greenville Area Positions:

<table>
<thead>
<tr>
<th>POSITION: Human Srvcs Tech V</th>
<th>POSITION #: 482</th>
<th>Working Title: ECI Interpreter</th>
</tr>
</thead>
<tbody>
<tr>
<td>Supervised by: Director of ECI Services</td>
<td></td>
<td></td>
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<tr>
<td>Directly Supervises: None</td>
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</table>

Position provides interpretation services for families and ECI direct service providers. Responsibilities include interpreting or translating sign, written or verbal languages into English and Spanish, as well as providing bilingual coordination and implementation of initial, annual and any subsequent assessments and/or evaluations for children from birth - 3 years of age. Responsible for the development of the Individualized Family Service Plan (IFSP) to enroll eligible children for early intervention services. Responsible for providing any and all service coordination and targeted case management to children and their families who are either potentially eligible or eligible for ECI services to support any and all services being provided. Provides developmental services to children who have an identified need for developmental service. Assists parents with transition to the local education agency or program for typically developing children as identified on the child’s IFSP. Incumbent must have the ability to understand and translate language accurately in various situations and difficulty levels. Position requires extensive travel within Hunt County service area using personal vehicle (or Center-owned vehicle, when available) to provide services at client homes, and to provide transportation for client families, as required. **Minimum Qualifications:** High school diploma or GED. Must be bilingual (English/Spanish) and have one or more years of work experience providing interpretation services (English/Spanish) with a pediatric population. Must be able to read and re-write material into a specific language as required. Must have a valid Texas driver's license and an acceptable driving record, as well as personal automobile liability insurance as required by the state of Texas. **Preferred Qualifications:** Bachelor’s or Master’s degree from an accredited college or university with major field of study in a qualified human services field, such as social work, child development and/or family studies, special education, elementary education, nursing, communication disorders, psychology, or counseling and guidance, plus current Texas licensure or certification in that field. A Bachelor’s degree in a field not listed here, and with 18 hours of college-level course work in early childhood may be considered. Knowledge of ECI philosophy; certification as an interpreter of English/Spanish languages. **Certification Requirement:** Individuals who possess a degree in any of the above listed fields and who are not licensed or certified in the particular area of study (e.g., LSW, LPC, RN, or EIS) will be required to enter the Competency Demonstration System upon employment to become certified as an Early Intervention Specialist. The EIS Certification must be obtained within 2 years of employment as a condition of employment.
<table>
<thead>
<tr>
<th>Date Posted:</th>
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<th>Location:</th>
<th>Hours: 100% FTE</th>
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<tr>
<td>08/16/10</td>
<td>DOQ</td>
<td>Greenville</td>
<td>8:00 am - 5:00 pm, Mon - Fri; Flex</td>
</tr>
</tbody>
</table>

**POSITION: POSITION #: Working Title:**

Supervised by:

Directly Supervises:

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<thead>
<tr>
<th>Date Posted:</th>
<th>Salary:</th>
<th>Location:</th>
<th>Hours:</th>
</tr>
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</table>